



# Medford Comic Con Vendor Form

Saturday and Sunday, April 27 & 28, 2019

Medford Library Branch and Rogue Community College Campus

Thank you for your interest in being a part of the 2019 Medford Comic Con. Please fill this form out and return it to the Medford Library Branch no later than **Sunday, November 18, 2018**. The selection committee will notify you of their decision by **Saturday, December 15, 2018** and your fees will be due by **Monday, December 31, 2018**.

The Convention is hosted at the Medford Library Branch and Rogue Community College in Medford, OR. The Convention starts on Saturday, April 27 at 11 am and ends at 4 pm. On Sunday, April 28, the Convention begins at 12 noon and ends at 4 pm. Set up times will be staggered starting at 8:00 am to 10:30 am on Saturday, April 28<sup>th</sup>. You will be assigned a set up time after you are accepted. **Please arrive to set up during your assigned time.**

Indoor vendors will be given one 60 inch by 24 inch table and two chairs within approximately a 5 foot x 5 foot space. Outdoor vendors will be given one 96 inch by 24 inch table and two chairs within approximately a 10 foot by 10 foot space.

**Cost is for both days. Vendors must plan on being at the Convention for both days. No exceptions.**

- ☐ Vendor \$75
- ☐ Student Vendor \$35      Name of school you attend: \_\_\_\_\_

Do you need an electrical outlet?      ☐ Yes      ☐ No

We cannot guarantee where you will be located. Indoor space is limited. We will do our best to accommodate your needs.

Name(s) \_\_\_\_\_

Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

Name of Company (if applicable) \_\_\_\_\_

Website (if applicable) \_\_\_\_\_

Tell us a little about your business:

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Tell us what you will offer at your booth. Include a photo sample of your work or website to view your work.

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**PLEASE COMPLETE BOTH SIDES**

Is there anything else we need to know? (i.e. oversize displays, shelving units, banners, etc.)

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**MEDFORD COMIC CON 2019 PARTICIPATION AGREEMENT:**

Participants will provide own equipment except for one table and two chairs. Set up will be between 8:00-10:30 am on 04/27/2019. [All set up must be completed by 10:30 am]. **Participants must not breakdown and remove any equipment until after 4:30 pm on 04/28/2019. Participants must provide their own extension cords.**

Alcohol or drugs are not allowed on Medford Comic Con premises.

All applications will be reviewed by the Medford Comic Con selection committee to determine if the application meets the theme and mission of the event. Please note space is limited. The Medford Comic Con selection committee reserves the right to deny participation to any application that does not fit the mission or theme of the event.

The undersigned voluntarily chooses to participate in the Medford Comic Con. The undersigned therefore knowingly, freely, and voluntarily assumes all risk of injury and waives any claim, right, cause of action or demand for loss, damage, destruction or injury of any kind whatsoever, including but not limited to: cost, loss of service, expense and/or compensation known or unknown, now or in the future, arising out of the undersigned's participation in the above referenced activities, against the City of Medford, the Friends of the Medford Library, Jackson County Library District, Rogue Community College, Southern Oregon University, Astral Games, Central Art Supply, and all the officers, employees, agents, and assignees thereof, respectively.

The undersigned consents and agrees that photographs and video taken during the Medford Comic Con may be used for promotional purposes. Return of this application shall be deemed acceptance of these provisions.

**Please Sign Below. Your Entry Form Will Be Rejected If You Have Not Signed It.**

Please read the terms and conditions for participating in the Medford Comic Con 2019. By signing below, I hereby acknowledge that I have read and understand the general terms and conditions. By signing below you agree to allow JCLS or its representatives to contact you by phone and/or email with information regarding your vendor application form.

**COMPLETING AND SUBMITTING THIS APPLICATION IS NOT A GUARANTEE OF SPACE OR PLACEMENT.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**MUST BE MAILED OR RETURNED BY NOVEMBER 18, 2018**

**Medford Comic Con  
Jackson County Library Services  
205 South Central Avenue  
Medford, OR 97501**

**DO NOT SEND PAYMENT UNTIL YOUR VENDOR APPLICATION HAS BEEN APPROVED.**